

LA /ESSEX PRIMARY HEADS' ASSOCIATION WEST AREA

THURSDAY 15 NOVEMBER 2018

MEETING SUMMARY: ISSUES AND RECOMMENDATIONS

Agendas and minutes for these meetings available at www.essexprimaryheads.co.uk

Attendance List																											
<p>DISTRICT AND EPHA AGENDA (a.m.) (Notes below) Isobel Barron, Chair</p> <p>WEPHA meeting Introduction of the Colleague Supporter programme BMX Academy - Growth Mindset through BMX</p>	<p>Welcome to the following Headteachers:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Jeanette Allen</td> <td style="width: 50%;">The Downs Primary & Nursery</td> </tr> <tr> <td>Kirsty Clark</td> <td>Little Parndon Primary (Head of School)</td> </tr> <tr> <td>Amy Dias</td> <td>Freshwaters Primary Academy (Head of School)</td> </tr> <tr> <td>Jackie Diggle</td> <td>Little Parndon Primary (Head of School)</td> </tr> <tr> <td>Alison Farquharson Headteacher)</td> <td>Buckhurst Hill Primary (Associate</td> </tr> <tr> <td>Elizabeth Gelston</td> <td>Hatfield Heath Primary</td> </tr> <tr> <td>Jane Harvey</td> <td>Staples Road Primary</td> </tr> <tr> <td>Kirsty Johnson</td> <td>The Alderton Junior School</td> </tr> <tr> <td>Rebecca Pine</td> <td>Newport Primary</td> </tr> <tr> <td>Fiona Reid</td> <td>St Mary's Saffron Walden (Interim Head)</td> </tr> <tr> <td>Marios Solomonides</td> <td>Magna Carta Primary Academy</td> </tr> <tr> <td>Sue Spearman</td> <td>Fawbert and Barnard UNDL Primary</td> </tr> <tr> <td>Hannah Wheatcroft</td> <td>Farnham and Rickling Federated Primaries</td> </tr> </table> <p>Isobel Barron and Pam Langmead Mike Mullen</p>	Jeanette Allen	The Downs Primary & Nursery	Kirsty Clark	Little Parndon Primary (Head of School)	Amy Dias	Freshwaters Primary Academy (Head of School)	Jackie Diggle	Little Parndon Primary (Head of School)	Alison Farquharson Headteacher)	Buckhurst Hill Primary (Associate	Elizabeth Gelston	Hatfield Heath Primary	Jane Harvey	Staples Road Primary	Kirsty Johnson	The Alderton Junior School	Rebecca Pine	Newport Primary	Fiona Reid	St Mary's Saffron Walden (Interim Head)	Marios Solomonides	Magna Carta Primary Academy	Sue Spearman	Fawbert and Barnard UNDL Primary	Hannah Wheatcroft	Farnham and Rickling Federated Primaries
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<p>p 2 -11 AREA AGENDA Updates on: Updates on:</p> <ul style="list-style-type: none"> • Headline data from 2018 • Education team restructure, including attendance and education access • SEND Strategy and capital programme update • Progress of the sale of EES • School meals advisory service • Small Schools conference • FFT training • 2019 Essex Teaching Awards 	<p>Clare Kershaw, Director of Education Nicola Woolf, Assistant Director, West Jo Hickey, Attendance Compliance Officer</p>																										
<p>p 13 -14 Kids Inspire</p>	<p>Vicky Haylock and Sue Bell</p>																										
<p>p 14 -16 Recruitment and retention strategy group update</p>	<p>Pam Langmead</p>																										
<p>p 16 HR update</p>	<p>Nicki Harris</p>																										
<p>p 16 - 17 Key dates</p>	<p>WEST meetings with the Local Authority officers 2018/19 -at The Stansted Centre (Weston Homes Business Centre) Takeley Wednesday 13 March 2019 Wednesday 19 June 2019</p> <p>WEPHA conferences – Manor of Groves 1 February 2019, 17 May 2019</p> <p>Headteachers' Annual Conference 2019 Friday 22 March 2019 Stock Brook Country Club, Nr Billericay</p> <p>Deputy Headteachers' Annual Conference 2019 Friday 4 October 2019 Weston Homes Community Stadium</p>																										
<p>*Page numbers refer to the full minutes (posted on the website) of the autumn term Area meetings with LA Officers and Headteachers.</p>																											

**LA /ESSEX PRIMARY HEADS' ASSOCIATION WEST AREA
DISTRICT AND AREA MEETING
THURSDAY 15 NOVEMBER 2018
ATTENDANCE**

Present

George Athanasiou	Great Sampford Primary/ West Vice-Chair	Claire Jackman	Great Easton Primary
Debbie Attridge	Ongar Primary	Ian Kendal	St Luke's/St Alban's CP
Gina Bailey	St James CE Primary	Lucy Mawson	Stebbing Primary
Dale Bateman	Coopersale & Theydon	Sue McGuiggan	Holy Cross Catholic Primary
Isobel Barron	Roseacres Primary/ West Chair	Christine Peden	Pear Tree Mead Primary
Claire Berry	Birchanger CE Primary	Teresa Phillips	Thomas Willingale School
Linda Chesworth	Milwards Primary	Rebecca Pine	Newport Primary
Andrew Cosslett	Takeley Primary	Julie Puxley	Katherine Semar Infants
Vicky Early	Harlowbury Primary	Colin Raraty	Rodings Primary
Mary Evans	The Henry Moore Primary	Linda Reid	Elsenham CE Primary
Lawrence Garside	Felsted Primary	Fiona Reid	St Mary's CE Primary, SW
Elizabeth Gelston	Hatfield Heath Primary	Sonia Strickland	Little Hallingbury CE Primary/ St Mary's Hatfield Broad Oak
Lisa Gibbs	Leverton primary	Linda Todd	Radwinter CE Primary
Ann Grisley	Limes Farm Infants	Emma Vincent	RA Butler Academies
Kim Hall	Henham & Ugley Primary	Karen Wallace	Moreton CE Primary
Bridge Hill	Chipping Ongar Primary	Kevin Watts	Great Dunmow Primary
Anthony Hull	Katherine Semar Juniors	Matt Woolard	Hereward Primary
Michelle Hughes	Thaxted Primary	Joanne Willcox	Hillhouse CE Primary
Chris Jarmain	St John CE Primary	Hannah Wheatcroft	Farnham & Rickling Federation

In Attendance

Pam Langmead	EPHA Professional Officer
Mike Mullen	BMX Academy

Apologies

Ros Allsop	Clavering Primary
Alison Kerrell	Great Bardfield Primary
Julie Lorkins	St Andrew's North Weald

LA Officers

Clare Kershaw	Director of Education
Nicola Woolf	Assistant Director West
Jacky Castle	Interim head of EY and Education
Pav Saunders	SE Partner (West)
Iain Birtwell	SE Partner (West)

LA Officers

Jo Hickey	Attendance Compliance Officer
Debbie Makepeace	ECC
Clare Corrigan	Lead for Partnership Delivery, West

Note: If your attendance or apologies have not been noted please contact the EPHA Professional Officer at pam@langmead.me.uk for amendment.

WEST EPHA AREA MEETING MINUTES 15 November 2018

1. WELCOME

Isobel Barron, the West Area Chair welcomed headteachers to the meeting.

Welcome to the following Headteachers:

Jeanette Allen	The Downs Primary & Nursery
Kirsty Clark	Little Parndon Primary (Head of School)
Amy Dias	Freshwaters Primary Academy (Head of School)
Jackie Diggle	Little Parndon Primary (Head of School)
Alison Farquharson	Buckhurst Hill Primary (Associate Headteacher)
Elizabeth Gelston	Hatfield Heath Primary
Jane Harvey	Staples Road Primary
Kirsty Johnson	The Alderton Junior School
Rebecca Pine	Newport Primary
Fiona Reid	St Mary's Saffron Walden (Interim Head)
Marios Solomonides	Magna Carta Primary Academy
Sue Spearman	Fawbert and Barnard UNDL Primary
Hannah Wheatcroft	Farnham and Rickling Federated Primaries

2. WEST EPHA MEETING

a) Election of Vice-Chair for West EPHA

It was noted that Julie Lorkins has been Vice-Chair of West EPHA for over two years, and was the Chair before then. Due to the pressure of her other commitments Julie has decided to step down from this role, and she was thanked for her contribution as Vice-Chair. Julie will continue as the representative for Epping Forest Rural and will remain as a member of the EPHA Executive.

One nomination was received for the position of Vice-Chair in advance of the meeting, from George Athanasiou (headteacher at Great Sampford Primary). No other nominations were received at the meeting and George was duly elected. He was thanked for offering his support to WEPHA and the EPHA Executive. The Professional Officer **AGREED** to update the EPHA membership list accordingly.

b) The Autumn term EPHA newsletter, including the remaining meeting dates for the 2018/19 school year, was circulated to headteachers at the meeting -these can also be found on the Newsletter page of the EPHA website www.essexprimaryheads.co.uk.

c) EPHA Annual General Meeting

The EPHA Annual General Meeting took place on 11 October 2018 and the following headteachers were elected as county officers for the coming year:

- Harriet Phelps-Knights Chair
- Nick Hutchings Vice-Chair
- Dawn Baker Executive Treasurer

The full Executive membership list, minutes of the AGM and the Constitution and Financial Regulations are available on the EPHA website. www.essexprimaryheads.co.uk

d) Conferences

Headteachers were reminded that the Headteachers' conference will be held on Friday 22 March 2019 at Stock Brook Country Club (key note speakers Sir Robert Winston, Mick Waters and Adam Kay) and next year's annual Deputy Headteachers' conference will be held on Friday 4 October 2019 at Weston Homes Community Stadium.

PO

The programme and booking form for the Headteachers Conference will be posted to schools at the end of January.

e) Virgincare/Barnados – 3-year Strategic Plan for School Aged Children Essex Child and Family Well-being Service 2018-2021

The Professional Officer noted the publication of this document, which sets out the delivery model for the service in the next three years. The area director, Celena Saddington, will be invited to the spring term meeting to hear feedback from heads about their experience of the service in their schools.

f) Colleague Support programme

The EPHA Executive has been considering the idea of introducing a mentoring system for new headteachers in Essex primary schools, and following a discussion at the Annual General Meeting the Professional Officer has developed information about a Colleague Support programme.

This service will be *absolutely free* to new and acting primary, nursery, infant and junior headteachers in Essex. EPHA recognises the importance of supporting new heads in their early days of headship and wants to ensure that every new head feels able to connect with a Colleague Supporter, without having to draw on their school's budget. At the same time, EPHA will remunerate a Colleague Supporter's own school, so that they are able to commit to a professional role knowing that they are contributing financially to their school, as well as benefiting professionally.

It was agreed that the Professional Officer will circulate information about the programme and established headteachers were invited to put themselves forward to act as Colleague Supporters. In the next couple of weeks Pam Langmead will contact new headteachers and "match" them with a Colleague Supporter. The pairs will then follow a programme of visits and telephone calls, designed to ensure that the new headteacher is properly supported in their new role.

3. BMX ACADEMY - GROWTH MINDSET THROUGH BMX

"UK BMX Champion Mike Mullen, uses BMX and his story as a vehicle to teach growth mindset, resilience and mindfulness in schools. Mike gave a great demonstration and shared more about his work, delivering a taster of the assemblies, BMX workshops and staff mindset training he offers."

The cost of a BMX workshop, working with children and staff, is £550 + travel expenses (for the day) or around £195 for staff training.

Mike can be contacted at mike@bmxacademy.com

Tel. 0775 295 1623

Website <http://bmxacademy.com>

Twitter <https://twitter.com/MikeBMXAcademy>

Facebook <fb.me/MikeBMXAcademy>

4. FUTURE DATES

WEST meetings with the Local Authority officers 2018/19 -at the Stansted Centre (Weston Homes Business Centre) Takeley

Wednesday 13 March 2019

Wednesday 19 June 2019

WEPHA Conferences, Manor of Groves

Friday 1 February 2019 – Andrew Hall – safeguarding

Friday 17 May 2019 – Neil Hawkes – Values based education

Headteachers' Annual Conference 2019

Friday 22 March 2019 Stock Brook Country Club, Nr Billericay

Deputy Headteachers' Annual Conference 2019

Friday 4 October 2019 Weston Homes Community Stadium