

**LA /ESSEX PRIMARY HEADS' ASSOCIATION SOUTH AREA**  
**WEDNESDAY 21 FEBRUARY 2018**

**MEETING SUMMARY: ISSUES AND RECOMMENDATIONS**

Agendas and minutes for these meetings available at [www.essexprimaryheads.co.uk](http://www.essexprimaryheads.co.uk)

<b>Attendance List</b>															
<p><b>DISTRICT AND EPHA AGENDA (a.m.)</b> <b>(Notes below)</b> <b>Nicky Barrand, Chair</b></p> <p><b>Music for Schools Foundation</b> <b>EPHA meeting and update</b></p>	<p><b>Welcome to the following Headteachers who are new or new in post in the South:</b></p> <table border="0"> <tr> <td>Dan Chapman</td> <td>Hilltop Infants (Head of School)</td> </tr> <tr> <td>Paul Hillson</td> <td>Hilltop Juniors (Head of School)</td> </tr> <tr> <td>Gemma Jackson</td> <td>Leigh Beck Juniors (Headteacher)</td> </tr> <tr> <td>Pieter Labuschangne</td> <td>Leigh Beck Juniors (Head of School)</td> </tr> <tr> <td>Jude Gibbon</td> <td>Ghyllgrove Community Infants</td> </tr> <tr> <td>Helen Pasquale</td> <td>Ashingdon Primary Academy (Head of School)</td> </tr> <tr> <td>Mandy Turner</td> <td>Plumberow Academy (Head of School)</td> </tr> </table> <p><b>Farewell and thank you</b> to Pauline Francis, Wickford Infant School, who retires at the end of term.</p> <p>Alan Summers Nicky Barrand, SEPHA Chair</p>	Dan Chapman	Hilltop Infants (Head of School)	Paul Hillson	Hilltop Juniors (Head of School)	Gemma Jackson	Leigh Beck Juniors (Headteacher)	Pieter Labuschangne	Leigh Beck Juniors (Head of School)	Jude Gibbon	Ghyllgrove Community Infants	Helen Pasquale	Ashingdon Primary Academy (Head of School)	Mandy Turner	Plumberow Academy (Head of School)
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<p>p 1 -9* <b>AREA AGENDA</b></p> <ul style="list-style-type: none"> <li>• ECC Education restructure</li> <li>• Small Schools' Strategy</li> <li>• EMAT</li> <li>• Ofsted changes to Section 8 inspections</li> <li>• FFT subsidy</li> <li>• SEND Strategy</li> </ul>	<p>Clare Kershaw, Director of Education Lisa Fergus, Lead School Effectiveness Partner, South Ruth Sturdy, Lead Schools Effectiveness Partner Inclusion</p>														
<p>p 16-17 <b>Virgincare/Barnados</b></p>	<p>Lorraine Cartwright</p>														
<p>p 10 -11 <b>PE and Sports Premium funding and accountability</b></p>	<p>Dawn Catley, Active Essex</p>														
<p>p 12 -14 <b>GDPR update</b></p>	<p>Pam Langmead</p>														
<p>p 15 -16 <b>Social Care links and information update</b></p>	<p>Liz Martlew, Lauraine Portwood</p>														
<p>p 18 -19 <b>Key dates</b></p>	<p><b>SOUTH meetings with the Local Authority officers 2017/18/19 -at Holiday Inn Basildon</b></p> <p>Wednesday 13 June 2018 Thursday 8 November 2018 Thursday 7 March 2019 Thursday 13 June 2019</p> <p><b>Headteachers' Annual Conference 2018</b> Friday 23 March 2018      Stock Brook Country Club, Nr Billericay</p> <p><b>Deputy Headteachers' Annual Conference 2018</b> Friday 5 October 2018      Weston Homes Community Stadium</p>														
<p>*Page numbers refer to the full minutes (posted on the website) of the Spring term Area meetings with LA Officers and Headteachers.</p>															

**LA /ESSEX PRIMARY HEADS' ASSOCIATION SOUTH AREA  
DISTRICT AND AREA MEETING  
WEDNESDAY 21 FEBRUARY 2018  
ATTENDANCE**

**Present**

**Basildon/Billericay/Wickford**

Gareth Allen	Millhouse Primary
Nicky Barrand	Cherry Tree Primary
Elizabeth Benjeddi	South Green Juniors
Luke Bulpett	Brightside Primary
Dan Chapman	Hilltop Infants
Terri Chudleigh	Briscoe Primary
Lyn Corderoy	Grange Primary
Nicola Coggin	Briscoe Primary
Melissa Eades	Sunnymede Infants
Jo Farrow	Greensted Infants
Courtney Freese	The Willows Primary
Jude Gibbon	Ghyllgrove Infants & Juniors
Jenny Haken	Millhouse Primary
Stephanie Ireland	South Green Infants
Louise Johnson	Wickford CE Infants
Huma Karim	Noak Bridge Primary
Jenny McCutcheon	Fairhouse Primary
Penny Pepper	Eversley Primary
Harriet Phelps-Knights	Janet Duke Primary
Damian Pye	Great Berry Primary
Angela Russell	St Anne Line Catholic Infants
Sean Tobin	Merrylands Primary
Emma Wigmore	St Margaret's Bowers Gifford
Jane Young	Northlands Primary

**In Attendance**

Pam Langmead	EPHA Professional Officer
Nigel Hookway	EPHA Executive Director
Sue Crace	Downham CE Primary
Alina Clay	Stock CE Primary
Andy Lucas	Parkwood Academy
Simon Harbrow	SEAT
Lorraine Cartwright	Virgincare/Barnados
Alan Summers	Music for Schools Foundation

**LA Officers**

Clare Kershaw	Director of Education
Lisa Fergus	SE Partner Lead South
Ruth Sturdy	Lead SEP Inclusion
Carla Martin	SE Partner
Lyn Wright	SEP Lead North East
Liz Martlew	South Lead for Partnership Delivery
Lauraine Portwood	Social Care
Dawn Catley	Active Essex

**Rochford/Rayleigh/Castle Point/Canvey Island**

Hannah Alabaster	Kents Hill Juniors
Penny Coe	The Robert Drake Primary
Emma Dawson	Thundersley Primary
Andy Douglas	Riverside Primary
Sue Clarke	Barling Magna Primary
Richard Green	Grove Wood Primary
Robin Goodier	Holt Farm Infants
Melissa Heatherson	Hockley Primary
Caroline Ireson	Lubbins Park Primary
Peter Malcolm	Rayleigh Primary
Diana Mason	Montgomerie Primary
Glenn Moore	Hadleigh Juniors
Peter O'Kane	Holy Family Catholic Primary
Shane Owen	Rochford Primary
Louise Putt	Bentley St Pauls CE Primary
Lou Nelson	Down Hall Primary
Kath Sansom	Wyburns Primary
Gary Soars	Edward Francis Primary
Catherine Stalham	Winter Gardens Primary
Anne Marie Taylor	St Katherine's CE Primary
Karen Tucker	Canvey Juniors
Dave Walton	Woodham Ley Primary

**Brentwood**

Nera Butcher	Hogarth Primary
Andrea Farrant	Blackmore Primary
Wayne Harris	Long Ridings Primary
Shelagh Harvey	Ingatestone Infants
Ingrid Nicholson	Doddinghurst Infants
Nina Mackay	Kelvedon Hatch Primary
Dean Moran	St Thomas of Canterbury CE Juniors
Bernadette Rossiter	St Joseph the Worker Catholic Primary
Neil Taggart	Ingatestone and Fryerning Juniors
Sally Taggart	St Mary's CE Primary, Shenfield

**Apologies**

Jackie Avis	Doddinghurst Juniors
Kerry Greary	The Phoenix Primary
Lorraine Laudrum	Braiswick Primary

Note: If your attendance or apologies have not been noted please contact the EPHA Professional Officer at [pam@langmead.me.uk](mailto:pam@langmead.me.uk) for amendment.

## SOUTH EPHA AREA MEETING MINUTES 21 February 2018

1. **Nicky Barrant, the South Area Chair welcomed headteachers to the meeting and, in particular, the following Headteachers who are new or new in post in the South:**

Dan Chapman	Hilltop Infants (Head of School)
Paul Hillson	Hilltop Juniors (Head of School)
Gemma Jackson	Leigh Beck Juniors (Headteacher)
Pieter Labuschangne	Leigh Beck Juniors (Head of School)
Jude Gibbon	Ghyllgrove Community Infants
Helen Pasquale	Ashingdon Primary Academy (Head of School)
Mandy Turner	Plumberow Academy (Head of School)

Nicky said farewell and thank you to Pauline Francis, Wickford Infant School, who retires at the end of term.

She noted that Nigel Hookway, the Executive Director, is retiring in March, having been in post for nearly two years. He has represented and lobbied on behalf of primary headteachers across Essex, and his support and contribution to EPHA has been welcomed. Nigel responded by saying that he had always known that his role was “time limited” as the further he gets from headship, the harder it is to recognise and empathise with headteachers, who are working in such stressful and difficult situations. He thanked Nicky for her work as South Chair and also stressed the valuable and tireless work that is done by Harriet Phelps-Knights, the EPHA Chair. He explained that, until he took on the role of Executive Director, he hadn’t realised how much time and commitment Harriet gives to the Association. He also mentioned Pam Langmead, the Professional Officer, and noted that without her hard work and dedication, the Association would not be the same organisation.

2. **SOUTH EPHA MEETING**

Nicky highlighted a number of issues that had been raised by the EPHA Executive and other headteachers.

- a) The spring term newsletter was circulated at the meeting, and included dates for future meetings and conferences.
- b) The termly safeguarding forum meeting would take place later that afternoon – headteachers were welcome to attend, even if they have not had the chance to book a place.
- c) Nicky mentioned the ongoing challenge of managing and supporting children with special educational needs in schools, including the difficulty of an accountability system which recognises attainment first and foremost, and often fails to give schools credit for children’s progress and wider, non-academic achievements.

3. **MUSIC FOR SCHOOLS FOUNDATION**

Alan Summers introduced himself and explained that the Music for Schools Foundation could be an alternative to the Essex Music Service for schools. He was endorsed by Nicky Barrant who has successfully used the Foundation scheme to encourage children in her school to take up instrument tuition.

Since 1997, the **Music for Schools Foundation** has been giving primary school pupils throughout the UK the opportunity **to** learn a musical instrument. The unique multi-instrumental group tuition allows tutors to focus on pupils’ abilities and provides a great band feel to lessons.

A specialist administration team at the Head Office allows them to **take the burden of responsibility**

**away** from school staff, and allows the tutors to focus on the important stuff – the music itself.

They offer free school presentations, which are always enjoyable, and the Foundation's representatives give great advice about which instrument is best for each child.

### **The scheme**

The Music for Schools Foundation aims to give schools all the benefits of an instrumental music programme without any of the drawbacks. The scheme runs without any financial or contractual involvement from schools. All that is needed is to timetable a convenient time for the tutor to visit each week. There are 10,000 children on the scheme.

### **Teaching method**

The lessons are taught in small groups, typically between 2 and 5 pupils. This offers many benefits - it is fun, it develops listening skills, ensemble skills, with mutual support for the pupils, and a healthy dose of competition in there too. Group sizes may be smaller due to varying pupil and ability levels. Lesson times are adjusted to reflect the number of pupils in a group, with the longest lesson running for 30 minutes.

The tutors use the Standard of Excellence tutor book, which utilises a band method to enable different instruments to learn together. Lessons feature a variety of music and incorporate elements of music theory and composition, which support the Key Stage 1 and 2 curriculum.

One of the most popular features of the Standard of Excellence system is the accompanying backing tracks which can be used to make both lessons and practicing at home more fun. Also, by using the backing track with small ensemble performances, it ensures a fuller and more melodic sound even for pupils beginning their musical journey.

Integrated within the Standard of Excellence is a reward scheme, with bronze, silver and gold certificates which can be presented to pupils in a school assembly or celebration event. We always reward good work with stickers and the tutors are happy to liaise with schools to work with any reward system you may have in place.

### **Tutors**

The tutors are a multi-talented group from a variety of backgrounds including former teachers, professional musicians and the armed forces. What ties them together is a passion for music and a desire to share this with their pupils. Each of the tutors is able to teach all the instruments we offer, meaning there are fewer individuals coming into schools to teach separate instruments.

All the tutors are carefully selected and undertake rigorous training including level 2 Safeguarding and Prevent Duty. Tutors are fully DBS checked and insured before commencing any work in schools. They also receive ongoing training in the form of continued professional development.

### **Head office team**

The highly trained and friendly head office team handle all administrative aspects of the scheme, from scheduling new pupils to fee collection. For more information about the administration of the scheme, please click [here](#).

### **Parents**

Music for Schools Foundation understands that enrolling a child for music lessons can be a big undertaking for parents, particularly if they are not musical themselves. They always make sure that right from the very beginning, everything is explained carefully and clearly. The tuition uses a system that is easy to follow for both pupils and parents, plus they make sure that they are always available should parents have any queries about their child's lessons, progress or even the instrument.

They are proud to offer flexible enrolment options so that parents to get their children involved

without the need for large upfront payments or commitments. This includes a competitive scheme for borrowing an instrument, insurance, music stands and so on.

They also offer a reduction in the price of lessons for pupils from low income families (evidence required) and can work with schools wishing to make use of Pupil Premium funding for music tuition.

#### **Cost**

The cost of a half hour lesson is £7.50 (using own instrument) or, for pupils eligible for free schools meals, £3.25. In the first term a block of ten lessons is offered for £3.50 a lesson, to ensure that a pupil has a realistic amount of time to decide if they want to take up an instrument.

For further information about the Scheme please contact Alan Summers

07967 676415

alan@mfsf.org.uk

<https://www.mfsf.org.uk/>

#### **4. FUTURE DATES**

##### **SOUTH meetings with Local Authority officers 2017/18/19 -at the Holiday inn, Basildon**

Wednesday 13 June 2018

Thursday 8 November 2018

Thursday 7 March 2019

Thursday 13 June 2019

##### **Headteachers' Annual Conference 2018**

Friday 23 March 2018      Stock Brook Country Club, Nr Billericay

##### **Deputy Headteachers' Annual Conference 2018**

Friday 5 October 2018      Weston Homes Community Stadium