

**LA /ESSEX PRIMARY HEADS' ASSOCIATION SOUTH AREA
TUESDAY 3 NOVEMBER 2015**

MEETING SUMMARY: ISSUES AND RECOMMENDATIONS
Agendas and minutes for these meetings available at www.essexprimaryheads.co.uk

Attendance List		
DISTRICT AND EPHA AGENDA (a.m.) (Notes below) Brenda Dalley, Chair	Welcome to the following Headteachers: Catherine Baker Whitmore Primary Jenni Evans Warley Primary Sasha Furze Maple Grove Primary (amalgamation of infant and juniors) Diane McGarry Millhouse Infants & Nursery Shane Owen Rochford Primary Karen Phillips Ingrave Johnstone CE Primary Mario Rodgers Holt Farm Juniors Nathalie Watson St Anne Line Catholic Juniors	
SEPHA meeting	Farewell to the following Headteachers: Debbie Allen Hadleigh Juniors Paul Collingwood St Joseph's Catholic Primary, Canvey Island Maggie Cooper Doddinghurst Juniors Sam Warner Glebe Primary and HIU	
p 1 -7*	AREA AGENDA Welcome, introductions and updates: A View from the Bridge	Clare Kershaw, Head of Commissioning, Education and Lifelong Learning
p 7	Perspective Lite	Nicola Woolf, Primary Lead Commissioner
p 8	HeadLines	Nicola Woolf, Primary Lead Commissioner
p 8	Governance RAG	
p 8- 13	Safeguarding update Think the Unthinkable	Jo Barclay, Ros Somerville, Natasha Colley
p 14	Key dates	SOUTH meetings with the Local Authority officers 2015/2016 -at Holiday Inn, Basildon Wednesday 24 February 2016 Thursday 9 June 2016 Headteachers' Annual Conference 2016 Friday 18 March 2016 Stock Brook Country Club, Nr Billericay Deputy Headteachers' Annual Conference 2016 Friday 14 October 2016 Weston Homes Community Stadium
*Page numbers refer to the full minutes (posted on the website) of the autumn term Area meetings with LA Officers and Headteachers.		

LA /ESSEX PRIMARY HEADS' ASSOCIATION SOUTH AREA
DISTRICT AND AREA MEETING
TUESDAY 3 NOVEMBER 2015
ATTENDANCE

Present

Basildon/Billericay/Wickford

Catherine Baker	Whitmore Primary
Nicky Barrand	Cherry Tree Primary
Elizabeth Benjeddi	South Green Juniors
Sharon Branch	Sunnymede Juniors
Jennifer Brizman	Northlands Juniors
Luke Bulpett	Kingswood Primary
Jean Clark	Ghyllgrove Infants
Lyn Corderoy	Grange Primary
Tony Cosans	Montgomerie Primary
Tim Eastwell	Lincewood Primary
Jo Farrow	Greensted Infants & Nursery
Sasha Furze	Maple Grove Primary
Melanie Gaskin	Greensted Juniors
Sue Jackson	Lee Chapel Primary
Kerry Jones	The Phoenix Primary
Karen MacKenzie	Hilltop Infants
Daren Partridge	Leigh Beck Juniors
John Peoples	St Peter's Catholic Primary
Tania Perry	Kingston Primary
Harriet Phelps-Knights	Janet Duke Primary
Cristina Portoles	Laindon Park Primary
Damian Pye	Great Berry Primary
Christine Redpath	The Robert Drake Primary
Debbie Rogan	Wickford CE Infants
Angela Russell	St Anne Line Catholic Infants
Angela Savill	Bardfield Primary
Alison Waite	Hilltop Juniors

In Attendance

Pam Langmead	EPHA Professional Officer
Lesley Howes	Schools Facilitator
Geoff Mangan	Schools Facilitator
Alina Clay	Stock CE Primary

LA Officers

Clare Kershaw	Head of Commissioning
Lisa Fergus	Lead Strategic Commissioner S
Pav Saunders	SEC (South)
Maz Norman	SEC (South)
Nicola Woolf	Lead Strategic Commissioner W
Pippa Shukla	
Tayla Johnson	ECC Communications
Michelle Feniche	SEC (South)
Vanessa Hockley	ECC Schools Local Offer
Jo Barclay	Safeguarding Adviser

Rochford/Rayleigh/Castle Point/Canvey Island

Debbie Allen	Hadleigh Juniors
Dominic Carver	South Benfleet Primary
Paul Collingwood	St Joseph's Catholic Primary
Brenda Dalley	Hadleigh Infant & Nursery
Emma Dawson	Thundersley Primary
Andy Douglas	Riverside Primary
Melissa Eades	Sunnymede Infants
Richard Green	Grove Wood Primary
Helen King	Kents Hill Infants
Robin Goodier	Holt Farm Infants
Melissa Heatherson	Hockley Primary
Nikki Kadwill	Jotmans Hall Primary
Ann Matthews	Canvey Island Infants
Hannah Nash	Kents Hill Juniors
Hayley O'Dea	Great Wakering Primary
Paul Parascandolo	Our Lady of Ransom Cath Primary
Lorna Pigram	St Nicholas/Canewdon Primaries
Kath Sansom	Wyburns Primary
Gary Soars	Edward Francis Primary
Marion Still	Barling Magna Primary
Anne-Marie Taylor	St Katherine's CE Primary
Karen Tucker	Canvey Juniors
Dave Walton	Woodham Ley Primary
Sam Warner	Glebe Primary

Brentwood

Karen Andrews-Close	Blackmore Primary
Nera Butcher	Hogarth Primary
Clare Branton	Willowbrook Primary
Margaret Cooper	Doddinghurst Juniors
Jenni Evans	Warley Primary
Wayne Harris	Long Ridings Primary
Shelagh Harvey	Ingatstone Infants
Bozena Laraway	St Helen's Catholic Juniors
Ingrid Nicholson	Doddinghurst Infants
Dean Moran	St Thomas of Canterbury CE Juniors
Bernadette Rossiter	St Joseph the Worker Catholic Pri
Louise Putt	Bentley St Pauls CE Primary
Neil Taggart	Ingatstone & Fryerning Juniors
Helen Craig	Downham CE Primary

Apologies

Diane McGarry	Millhouse Infants
Lou Reck	Down Hall Primary
Natasha Colley	EP Service
Ros Somerville	EP Service

Note: If your attendance or apologies have not been noted please contact the EPHA Professional Officer at pam@langmead.me.uk for amendment.

SOUTH EPHA MEETING MINUTES 3 November 2015

1. WELCOME AND INTRODUCTIONS

Brenda Dalley, Chair of SEPHA, welcomed headteachers to the district and area meeting.

a) Welcome to the following Headteachers, new in post in South schools:

Catherine Baker	Whitmore Primary
Jenni Evans	Warley Primary
Sasha Furze	Maple Grove Primary (amalgamation of infant and juniors)
Diane McGarry	Millhouse Infants & Nursery
Shane Owen	Rochford Primary
Karen Phillips	Ingrave Johnstone CE Primary
Mario Rodgers	Holt Farm Juniors
Nathalie Watson	St Anne Line Catholic Juniors

b) Farewell to the following Headteachers:

Debbie Allen	Hadleigh Juniors
Paul Collingwood	St Joseph's Catholic Primary, Canvey Island
Maggie Cooper	Doddinghurst Juniors
Sam Warner	Glebe Primary and HIU

2. SEPHA UPDATE

a) Recruitment and retention survey

The recruitment and retention of staff is always a priority for schools, but local and national reports suggest that recruitment of school leaders and teachers is becoming more and more challenging. EPHA is conducting a survey to help and inform a strategy for Essex and headteachers were asked for their input at the meeting.

It was noted that the EPHA Professional Officer will collate the responses from all four area meetings and will create a report. This information will be shared at the LA/ Headteacher Associations' meeting on Monday 23 November and the report circulated to all EPHA members.

b) EPHA Annual General Meeting

The AGM took place on 13 October 2015 and was attended by 34 headteachers. Harriet Phelps-Knights was re-elected as EPHA Chair and Nick Hutchings as EPHA Vice-Chair.

It was confirmed that, following approval at the Schools Forum on 14 October, EPHA will be subsidised in the next financial year (2016/17) by top-slicing £320 per school from the primary DSG. This was agreed by primary-phase headteachers at the meetings in June. There will no longer be a need to collect subscriptions from each school and so it was agreed that after this financial year there will no longer be area treasurers or area bank accounts. The EPHA constitution and financial regulations were altered to reflect this change.

The additional funding will enable EPHA to expand the EPHA Manager's role – now titled Professional Officer – and to appoint an Executive Director to represent primary heads in Essex. There have been a number of applications for the role and interviews will take place on 19 November 2015.

The minutes of the AGM can be found on the EPHA website www.essexprimaryheads.co.uk

Professional
Officer

c) Headteacher wellbeing and support

It was noted that this was a key concern for the Association, which was discussed at length at the AGM. It has been agreed that the EPHA Professional Officer will compile a directory of the range and type of support available to headteachers in Essex. Heads were asked to send their suggestions to Pam for inclusion in the directory.

d) The Autumn term EPHA newsletter, including dates for the 2015/16 school year, was circulated to headteachers at the meeting - this can also be found on the Newsletter page of the EPHA website www.essexprimaryheads.co.uk.

e) Conferences

Headteachers were reminded that the annual Headteachers' conference will be held on Friday 18 March 2016 at Stock Brook Country Club and that the next Deputy Headteachers' conference will be held on Friday 14 October 2016 at the Weston Homes Community Stadium.

The programme and booking form for the Headteachers' conference will be sent to schools in the internal post in January.

f) Presentations and input to future meetings

The SEPCHA Chair asked headteachers to let her or Pam Langmead know if they have any suggestions for speakers or ideas for future meetings.

3. ANY OTHER BUSINESS

SOUTH meetings with the Local Authority officers 2014/2015 -at Holiday Inn Basildon

Wednesday 24 February 2016

Thursday 9 June 2016

Headteachers' Annual Conference 2016

Friday 18 March 2016 Stock Brook Country Club, Nr Billericay

Deputy Headteachers' Annual Conference 2016

Friday 14 October 2016 Weston Homes Community Stadium