

**AGENDA OF THE ANNUAL GENERAL MEETING FOR THE ESSEX PRIMARY
HEADTEACHERS' ASSOCIATION**

Date	Thursday 11 October 2018
Time	9.00 am
Place	Chelmsford City Football Club
Clerk	Pam Langmead [TEL: 01621-786359/07791 143277]

1. Apologies for Absence

2. Reports from the EPHA Chair and Professional Officer

To receive reports from the EPHA Chair and the Professional Officer on the 2017/2018 year.

3. Essex Primary Headteachers' Association Constitution

To review the constitution for the Essex Primary Headteachers' Association.

(Any suggested changes should be notified to the EPHA Professional Officer in advance of the meeting) **[Draft 2018 EPHA Constitution available on the EPHA website]**

4. EPHA Treasurer's Report

i) To receive a financial report from the treasurer.

ii) To review the Financial Regulations for EPHA and to adopt for continued use.

[Draft 2018 EPHA Financial Regulations available on the EPHA website]

5. Membership of Executive Committee

a) Election of Officers

To elect a Chair, Vice-Chair and Executive Treasurer for the EPHA Executive Committee.

b) Area and District Representatives

To note the headteachers who will represent the South, Central (Mid), North East and West Areas on the Executive Committee following the four Area AGMs.

6. Safeguarding update – Jo Barclay

7. Any other business