

**Essex Primary Headteachers' meetings
Summer Term 2024
AGENDA**

**WEST: Wednesday 12th June 2024
Manor Suite, Manor of Groves, Sawbridgeworth, CM21 0JU**

Welcome from Isobel Barron (West Area Chair) and Clare Kershaw (Director of Education)	9.00 – 9.10 am
Local Authority Education Team <ul style="list-style-type: none"> • Director's welcome and view from the Bridge • SEND 20-week process update and Q&A • Attendance Specialist update • Round Table Discussion & Feedback - Focus on SEND Strategic Planning Meetings 	9.10 - 10.30 am
Coffee break	10.30 – 11.00 am
Attendance – statutory compliance Anita Patel-Lingam, Statutory Education Compliance Manager, will attend the meetings to explain the legal and statutory framework introduced by the new Working Together To Improve Attendance, and to answer questions from headteachers.	11.00 – 11.30 am
The pitfalls of IRPs An increasing number of parents are opting to appeal to the Independent Review Panel when governors decline to reinstate their child following a permanent exclusion. IRP clerks and panel members say that they frequently see some common mistakes that lead to criticism of the exclusion process. This session will share this information, so that you can avoid some of the most common problems and make the IRP a less bruising experience.	11.30 – 11.55 am
EPHA Area Meeting – Isobel Barron, WEPHA Chair Including the area Chair's report, Annual General Meeting and EPHA updates. This slot will include a discussion about a proposal to increase the annual contribution to enable the EPHA's offer to be sustainable.	11.55 – 12.15 pm
The Welbee Way The Welbee Way is so much more than a survey - it is a staff wellbeing improvement process that delivers proven benefits. Mark Solomons will attend the meeting to share the Welbee Toolkit, including free resources available to all schools.	12.15 – 12.30 pm
Close of EPHA meeting Lunch	12.30 pm
Safeguarding forum In the afternoon Jo Barclay will run the termly safeguarding forum meeting – headteachers are very welcome to stay on and attend, and other DSLs from schools across the area will join the meeting. There is an alternative online option, taking place on Tuesday 25 th June 2024, from 3.30 – 5.00 pm. Please book a place via Education Essex.	1.30 – 4.00 pm