

**LA /ESSEX PRIMARY HEADS' ASSOCIATION SOUTH QUADRANT  
THURSDAY 12 NOVEMBER 2020**

**The meeting was held online as a result of the continuing Covid-19 pandemic**

**MEETING SUMMARY: ISSUES AND RECOMMENDATIONS**

Agendas and minutes for these meetings available at [www.essexprimaryheads.co.uk](http://www.essexprimaryheads.co.uk)

<b>Attendance List</b>																																					
<p><b>DISTRICT AND EPHA AGENDA (a.m.)</b> <b>(Notes below)</b> <b>Nicky Barrand, Chair</b></p>	<p><b>Welcome to the following Headteachers:</b></p> <table border="0"> <tr> <td>Steve Bowsher</td> <td>Larchwood Primary, (Interim headteacher)</td> </tr> <tr> <td>Annie Bristow</td> <td>Wickford CE Infants, Hearts Academy</td> </tr> <tr> <td>Sandra Dorrington</td> <td>Canvey Island Infants</td> </tr> <tr> <td>Pippa Edlin</td> <td>Downham CE Primary (Acting Co-head)</td> </tr> <tr> <td>Ben Figg</td> <td>Northlands Primary and Nursery</td> </tr> <tr> <td>Miriam Gould</td> <td>Buttsbury Infants</td> </tr> <tr> <td>Vicky Gray</td> <td>South Green Infants</td> </tr> <tr> <td>Jo Hickey</td> <td>St Teresa's Catholic Primary</td> </tr> <tr> <td>Noreen Hurley</td> <td>Holy Family Catholic Primary (Acting)</td> </tr> <tr> <td>Lynne Kapovic</td> <td>Rayleigh Primary</td> </tr> <tr> <td>Becky Tarplett</td> <td>Wickford CE Infants, Hearts Academy</td> </tr> <tr> <td>Val Wisdom</td> <td>Blackmore Primary (Acting head)</td> </tr> </table> <p><b>Summer term 2020</b></p> <table border="0"> <tr> <td>Donna Dry</td> <td>Bardfield Primary</td> </tr> <tr> <td>Jen Govier</td> <td>South Green Infants (Acting)</td> </tr> <tr> <td>Gill Marrison</td> <td>Long Ridings Primary</td> </tr> <tr> <td>Sue Twaites</td> <td>Kelvedon Hatch Primary</td> </tr> <tr> <td>Lucy Wass</td> <td>Holt Farm Juniors</td> </tr> </table> <p><b>Farewell to the following headteachers:</b></p> <table border="0"> <tr> <td>Gill Marrison</td> <td>Long Ridings Primary</td> </tr> </table>	Steve Bowsher	Larchwood Primary, (Interim headteacher)	Annie Bristow	Wickford CE Infants, Hearts Academy	Sandra Dorrington	Canvey Island Infants	Pippa Edlin	Downham CE Primary (Acting Co-head)	Ben Figg	Northlands Primary and Nursery	Miriam Gould	Buttsbury Infants	Vicky Gray	South Green Infants	Jo Hickey	St Teresa's Catholic Primary	Noreen Hurley	Holy Family Catholic Primary (Acting)	Lynne Kapovic	Rayleigh Primary	Becky Tarplett	Wickford CE Infants, Hearts Academy	Val Wisdom	Blackmore Primary (Acting head)	Donna Dry	Bardfield Primary	Jen Govier	South Green Infants (Acting)	Gill Marrison	Long Ridings Primary	Sue Twaites	Kelvedon Hatch Primary	Lucy Wass	Holt Farm Juniors	Gill Marrison	Long Ridings Primary
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<p><b>SEPHA meeting</b></p>	Nicky Barrand																																				
<p>p 2 -9 <b>AREA AGENDA</b> LA updates on current priorities including:</p> <ul style="list-style-type: none"> <li>• Payroll novation</li> <li>• Covid19 update</li> <li>• Disadvantaged Strategy</li> <li>• Partnership Strategy</li> <li>• School Finance</li> <li>• Sustainable Schools</li> </ul>	Clare Kershaw																																				
<p>p 9 -10 <b>Let's talk recovery and returning Part 2</b></p>	Steve Whitfield																																				
<p>p 10 <b>Key dates</b></p>	<p><b>SOUTH meetings with the Local Authority officers 2020/21</b> Thursday 4 March 2021 Thursday 17 June 2021</p> <p><b>Headteachers' Annual Conference 2021</b> Friday 19 March 2021 To be held virtually</p> <p><b>Deputy Headteachers' Annual Conference 2019</b> Friday 8 October 2021 Colchester Football Stadium</p>																																				
<p>*Page numbers refer to the full minutes (posted on the EPHA website) of the Autumn term Area meetings with LA Officers and Headteachers.</p>																																					

**LA /ESSEX PRIMARY HEADS' ASSOCIATION SOUTH AREA  
DISTRICT AND AREA MEETING  
Thursday 12 November 2020  
Attendance online**

**Basildon/Billericay/Wickford**

Gareth Allen	Millhouse Primary
Nicky Barrand	Cherry Tree Primary
Liz Benjeddi	South Green Juniors
Heidi Blakeley	Abacus Primary
Julie Braithwaite	Lincewood Primary
Luke Bulpett	Brightside Primary
Sue Crace	Downham CE Primary
Donna Dry	Bardfield Primary
Pippa Edlin	Downham CE Primary
Maggie Elfenich	Grange Primary
Courtney Freese	The Willows Primary
Miriam Gould	Buttsbury Infants
Kelly Hamilton	Fairhouse Primary
Emma Lane	Leigh Beck Infants/Northwick Park
Kirsteen Newell	Kingston School
Lisa Patient	Noak Bridge Primary
Harriet Phelps-Knights	Janet Duke Primary
Lorna Pigram	Felmore Primary
Damian Pye	Great Berry Primary
Lorraine Ramet	Wickford Primary
Sarah Sloper	Rettendon Primary
Veronica Wallace	Kingswood Primary

**In Attendance**

Pam Langmead	EPHA Professional Officer
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**LA Officers**

Clare Kershaw	Director of Education
Lisa Fergus	Assistant Director, South
Maz Norman	Head of EY and Education, South
Hilary Luckman	School Effectiveness Partner
Melanie Clapton	School Effectiveness Partner
Steve Whitfield	ECC Strategy Lead for Social, Emotional and Mental Health (SEMH)

**Rochford/Rayleigh/Castle Point/Canvey Island**

John Archer	Westwood Academy
Jen Burdett	Great Wakering Primary
Sue Clarke	Barling Magna Primary
Richard Green	Grove Wood Primary
Jo Hickey	St Teresa's Catholic Primary
Lynne Kapovic	Rayleigh Primary
Glenn Moore	Hadleigh Juniors
Christine Redpath	The Robert Drake Primary
Kath Sansom	Wyburns Primary
Bradley Saunders	Waterman Primary/Stambridge Primary
Claire Smith	Riverside Primary
Gary Soars	Edward Francis Primary
Catherine Stalham	Winter Gardens Primary
Karen Tucker	Canvey Juniors
Sarah Warnes	Jotmans Hall Primary
Lucy Wass	Holt Farm Juniors

**Brentwood**

Clare Branton	Willowbrook Primary
Nera Butcher	Hogarth Primary
Caroline L'Estrange	St Thomas of Canterbury Infants
Amanda McAuliffe	St Helen's Catholic Infants
Dean Moran	St Thomas of Canterbury Juniors
Ingrid Nicholson	Doddinghurst Infants
Matt O'Grady	West Horndon Primary
Bernadette Rossiter	St Joseph the Worker Catholic Primary
Sue Twaites	Kelvedon Hatch Primary
Val Wisdom	Blackmore Primary

**Apologies**

Sandra Dorrington	Canvey Island Infants
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Note: If your attendance or apologies have not been noted please contact the EPHA Professional Officer at [pam@langmead.me.uk](mailto:pam@langmead.me.uk) for amendment.

## SOUTH EPHA AREA MEETING MINUTES 12 NOVEMBER 2020

### 1. WELCOME

The meeting was held online as a result of the continuing Coronavirus pandemic.

Nicky Barrand the South Area Chair welcomed headteachers to the meeting. She thanked Clare Kershaw, Lisa Fergus and Maz Norman for the overview of the ongoing LA school improvement strategies and, in particular, their support during the current situation and their willingness to listen to headteachers.

#### **Welcome to the following Headteachers:**

Steve Bowsher	Larchwood Primary, (Interim headteacher)
Annie Bristow	Wickford CE Infants, Hearts Academy
Sandra Dorrington	Canvey Island Infants
Pippa Edlin	Downham CE Primary (Acting Co-head)
Ben Figg	Northlands Primary and Nursery
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Becky Tarplett	Wickford CE Infants, Hearts Academy
Val Wisdom	Blackmore Primary (Acting head)

#### **Summer term 2020**

Donna Dry	Bardfield Primary
Jen Govier	South Green Infants (Acting)
Gill Marrion	Long Ridings Primary
Sue Twaites	Kelvedon Hatch Primary
Lucy Wass	Holt Farm Juniors

#### **Farewell to the following headteachers:**

Gill Marrion	Long Ridings Primary
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### 2. SOUTH EPHA MEETING

#### a) EPHA Annual General Meeting

The EPHA Annual General Meeting took place on 7 October 2020 and the following headteachers were elected as officers for the coming year:

- Harriet Phelps-Knights (Janet Duke Primary) Chair
- Nick Hutchings (Hamilton Primary) Vice-Chair
- Nicky Barrand (Cherry Tree Primary) Executive Treasurer

They are supported by 36 headteachers across the county, representing their colleagues in different districts. The full Executive membership list, minutes of the AGM, and the Constitution and Financial Regulations are available on the EPHA website.

For the time being meetings are being held online and, while mainly Executive members attend those meetings, a reminder that other headteachers can attend if they wish to.

#### b) EPHA Priorities for 2020/21

At the AGM the headteachers who attended discussed the priorities for the Association for the coming year. It was agreed these should include:

*Support for schools around Covid-19*

Including navigating the guidance and putting forward primary headteacher views.

*Continuing to work collaboratively with partners*

Including the Local Authority, ASHE, ESSET, and now the Regional Schools Commissioner officer. It has never been more important to ensure that the primary headteacher voice is heard.

*Headteacher well-being*

This is even more important than ever given the huge current pressures on headteachers. The Headteacher Wellbeing programme, led by Jo Barclay, is being rolled out to schools. This started with a focus on resources for governors. The Professional Officer noted that all Schools Effectiveness Partners have received training on the Headteacher Wellbeing programme resources and they should be focused on this as a concern.

*Termly briefings for headteachers*

Continuation of the termly briefings delivered by the Professional Officer which are welcomed by many headteachers across the County.

*Training opportunities*

The Chair asked headteachers to feedback if there was anything EPHA should be responding to with training, resources and website updates – ongoing.

- c) **The Autumn term EPHA newsletter** was circulated to headteachers in advance of the meeting - this can also be found on the Newsletter page of the EPHA website [www.essexprimaryheads.co.uk](http://www.essexprimaryheads.co.uk).

d) **EPHA conference information**

The Deputy and Assistant Heads' conference was held online this year and attended by over 180 delegates. Despite a few Zoom glitches, the conference was welcomed and enjoyed by the deputies, who heard presentations from Lord Robert Winston, Drew Povey and Jaz Ampaw-Farr, as well as workshops around managing anxiety, Ofsted and the primary curriculum.

The conference has become a “do-not-miss” annual networking event for many of our deputies and assistant heads, and reflects EPHA's recognition and appreciation of their role and importance in our primary schools.

Next year's Deputy Heads' conference will be held on Friday 8 October 2021

Headteachers' conference

Friday 19 March 2021

Sadly, we will need to hold the conference online in March, as it seems unlikely that we will be able to host a large gathering by then. Information will be sent to you early in the spring term, and we promise to book some amazing speakers for you to enjoy.

e) **The Arts Sphere**

Wishbone Partnership, in collaboration with the Lars Windhorst Foundation, offers arts enrichment classes to schools (primary and secondary) whereby qualified artists deliver classes to students, covering a range of topics, techniques and media including:

- Drawing and painting
- Printing techniques
- Clay and sculpture
- Collage
- Digital Art
- Etc.

The aim of the art enrichment programme is to help students explore their artistic potential, encourage creativity and inspire and challenge students.

The Arts Sphere was conceived of as an enrichment programme in schools, but we have embraced online learning for secondary schools in the current situation.

They are happy to work with schools on a short term or long term basis. **All costs are covered by the Lars Windhorst Foundation, including cost of supplies.** Classes can be from 60 to 90 minutes, to a full day workshop.

If you are interested please contact [javone@wishbonepartnership.com](mailto:javone@wishbonepartnership.com)

Wellbeing training and support for schools, check out [www.sameasedifferentboats.com](http://www.sameasedifferentboats.com). The wellbeing training supports the teachers with their own wellbeing, as well as their students. It is delivered via zoom, and can be tailored to each school's needs. It can be as little as 1.5 hours, or a whole day. The Lars Windhorst Foundation is covering the costs of the training, so schools are getting it for free. Have a look at the testimonial page!

*About The Lars Windhorst Foundation*

*The Lars Windhorst Foundation provides disadvantaged young people with experiences and opportunities that empower them to reach their full potential. It engages in projects that promote culture and the arts and supports wellbeing initiatives. For more information visit [www.larswindhorstfoundation.com](http://www.larswindhorstfoundation.com)*

**f) Ofsted update**

The Professional Officer noted that Michelle Winter, Senior HMI, has attended the West and North East meetings this term (minutes of those meetings available on the EPHA website). Michelle gave an update about the findings from the visits that have taken place so far this term; a second “state of the nation” briefing report has been produced by Ofsted and will be circulated to headteachers following the meeting. Pam noted that there is still no information about the future of Ofsted inspections, and in particular no news about the resumption of routine inspection, but Michelle Winter did tell the West heads (18/11/20) that they were expecting an announcement from the Secretary of State, at least by the end of November.

**5. FUTURE DATES**

**SOUTH meetings with the Local Authority officers 2020/21**

Thursday 4 March 2021

Thursday 17 June 2021

**Headteachers’ Annual Conference 2020**

Friday 19 March 2021      Held virtually

**Deputy Headteachers’ Annual Conference 2021**

Friday 8 October 2021      Colchester Football Stadium