

LA /ESSEX PRIMARY HEADS' ASSOCIATION NORTH EAST AREA
WEDNESDAY 15 NOVEMBER 2023

MEETING SUMMARY: ISSUES AND RECOMMENDATIONS

Agendas and minutes for these meetings available at www.essexprimaryheads.co.uk

Attendance List	
DISTRICT AND EPHA AGENDA (a.m.) (Notes below) Nick Hutchings, Chair	Welcome to the following Headteachers: Lewis Barrett-Rodger Kendall Primary (Acting for remainder of term) Sally Blunden Frinton Primary Ellie Eames White Hall Academy Michelle Garnham Alton Park Juniors Louis Collins Great Bentley Primary Sophie Denyer Roach Vale Primary Keith Birbeck St Andrew's CE Primary, Marks Tey Margaret Coxhead Milldene Primary Andrew Faithfull Ardleigh St Mary's Primary Rebekah May Birch CE Primary Karen Jackson Icen Academy Charlotte Newley Cherry Tree Academy Lotte Cumming Monkwick Infant School (Associate Head) Jason Beeseraz Monkwick Infant School (Associate Head)
	Farewell to the following Headteachers: Marie Kelly St Teresa's Catholic Primary Becky Maguire St Joseph's Catholic Primary
POWER PROJECT UPDATE NEEPA meeting	Ann Manning Nick Hutchings
p 1 AREA AGENDA LA updates on current priorities including:	
p 2-6 • Director's welcome and update	Clare Kershaw
p 6 - 10 • SEND Sufficiency plan and Inclusion strategy	Ralph Holloway
p 10 • Autism update	Ondrea Bloom
p 12 • North East quadrant update	Philippa Holliday
p13 -15 Elective Home Education and Attendance Compliance update	Anita Patel-Lingam
p16 -18 Education Access team update	Julie Keating
Key dates	NORTH EAST headteacher meetings 2023/24 Wednesday 6 March 2024 Wednesday 19 June 2024 Headteachers' Annual Conference 2024 Friday 22 March 2024 Chelmsford City Race Course Deputy Headteachers' Annual Conference 2024 Friday 11 October 2024 Colchester Football Stadium
* Page numbers refer to the full minutes (posted on the EPHA website) of the Autumn term Area meetings with LA Officers and Headteachers https://essexprimaryheads.co.uk/meetings/termly-area/composite/	

LA /ESSEX PRIMARY HEADS' ASSOCIATION NORTH EAST AREA
DISTRICT AND AREA MEETING
WEDNESDAY 15 NOVEMBER 2023
ATTENDANCE

Present

Rachel Anderson	Harwich Primary
Koulla Anslow	Lakelands Primary
Sue Bardetti	Holland Haven Primary
Lewis Barrett-Rodger	Kendall CE Primary
Liz Bartholomew	The Mayflower Primary
Aaron Battersby	All Saint's CE Primary, Great Oakley
Natasha Bennett	Millfields Primary
Simon Billings	St John's Green Primary
Keith Birbeck	At Andrew's CE Primary, Marks Tey
Suzie Bliss	Walton-on-the-Naze Primary
David Bome	Copford Primary
Tina Bourne	Monkwick Infants
Charlotte Brown	Messing Primary
Toby Bull	The Bishop William Ward CE Primary
Alex Candler	Lexden Primary
Mark Carter-Tufnell	Mistley Norman/St Osyth Primaries
Gemma Chester	Dedham CE Primary
Louis Collins	Great Bentley Primary
Margaret Coxhead	Milldene Primary
Sarah Crookes	Cann Hall Primary
Judith Dale	Baynards Primary
Sophie Denyer	Roach Vale Primary
Paula Derwin	Hazelmere Juniors
Ellie Eames	White Hall Academy
Abbie Fairbairn	Lawford CE Primary
Belynda Fellows	St James CE Primary
Joseph Fielder	Heathlands CE Primary
Alan Garnett	North Primary & Nursery
Michelle Garnham	Alton Park Juniors
Alison Grigg	Broomgrove Infants
Claire Holmes	Monkwick Infants & Nursery

LA Officers

Clare Kershaw	Director of Education
Philippa Holliday	Assistant Director, North East
Stephen Chynoweth	EY and Education Manager, N East
Ann Manning	POWER
Jo Barclay	Head of Education Safeguarding
Ralph Holloway	SEND Strategy Lead
Ondrea Bloom	Autism Strategy Lead
Anita Patel-Lingam	Education Compliance Manager
Julie Keating	Education Access Team Manager
Ross Thompson	Education Access Team
Janine Hanson	SEND Quadrant Manager, North East
Jeni Noakes	ECC Attendance Specialist
Sue Thomas	ECC Attendance Specialist
Kerry McGrory	School Effectiveness Partner
Emily Marks	ECC
Sarah Aldenne	ECC

Nick Hutchings
 Karen Jackson
 Becky Keitch
 Laura Khine
 Samantha King
 Rebecca Loader
 Ian MacDonald
 Kathy Maguire-Egan
 Joanna Marshall
 Rebekah May
 Carl Messer
 Rebecca McCutcheon
 Mark Millbourne
 Amanda Mitchelson
 Gail Morgan
 Martin Moriarty
 Matthew Moseley
 Samantha Moseley
 Claire Newson
 Louise Parkinson
 Richard Potter
 Claire Russell
 Katie Siggery
 Susan Shipp
 Darren Smith
 Steven Turnbull
 Craig Twin
 Jamie Whiteside
 Simon Wood
 Karen Wright
 Michelle Wright
 Tania Wright

N East Chair/ Hamilton Primary
 Icen Academy
 St George's CE Primary, Gt Bromley
 Brightlingsea Primary
 Tiptree Heath Primary
 Stanway Primary
 Elmstead Primary
 Oakwood Infants
 Tendring Primary
 Birch CE Primary
 St George's Primary
 Monkwick Juniors
 Prettygate Infant and Juniors
 Old Heath Primary
 St Michael's Primary & Nursery
 Tiptree St Luke's Primary
 Holland Park Primary
 All Saints CE Primary, Dovercourt
 Parsons Heath Primary
 Doucecroft School
 Home Farm Primary
 Braiswick Primary
 Burrsville Infants
 Friars Grove Primary
 Brinkley Grove Primary
 Hazelmere Infants and Nursery
 St John's CE Primary
 St Clare's Catholic Primary
 Sir Martin Frobisher Academy
 Broomgrove Juniors
 Montgomery Juniors
 Mersea Island School

In Attendance

Pam Langmead	EPHA Professional Officer
Jason Beerseraz	Monkwick Juniors
Sally Blunden	Frinton-on-Sea Primary
Gavin Bradley	Sigma Trust
Tracey Caffull	Penrose Learning Trust
Lotte Cumming	Monkwick Infants
Emma Flin	St Andrew's, Great Yeldham
Bridgette Gough	St Andrew's CE Primary
Stephanie Newland	St Margaret's, Toppesfield
Jackki Sibley	Earls Colne Primary

Apologies

Alice Constantine	Kingswode Hoe
Hannah Coyle	Fingringhoe Primary
Nicky Patrick	Spring Meadow Primary

Note: If your attendance or apologies have not been noted please contact the EPHA Professional Officer at pam@langmead.me.uk for amendment.

NORTH EAST EPHA AREA MEETING MINUTES 15 NOVEMBER 2023

1. WELCOME

Nick Hutchings, NEEPHA Chair, welcomed headteachers to the meeting.

Welcome to the following Headteachers:

Lewis Barrett-Rodger	Kendall Primary (Acting for remainder of term)
Sally Blunden	Frinton Primary
Ellie Eames	White Hall Academy
Michelle Garnham	Alton Park Juniors
Louis Collins	Great Bentley Primary
Sophie Denyer	Roach Vale Primary
Keith Birbeck	St Andrew's CE Primary, Marks Tey
Margaret Coxhead	Milldene Primary
Andrew Faithfull	Ardleigh St Mary's Primary
Rebekah May	Birch CE Primary
Karen Jackson	Iceni Academy
Charlotte Newley	Cherry Tree Academy
Lotte Cumming	Monkwick Infant School (Associate Head)
Jason Beeseraz	Monkwick Infant School (Associate Head)

Farewell to the following Headteachers:

Marie Kelly	St Teresa's Catholic Primary
Becky Maguire	St Joseph's Catholic Primary

If you are leaving please make use of the EPHA new heads' checklist, and complete it for your successor. This is available on the EPHA website at

<https://essexprimaryheads.co.uk/info-and-documents/good-practice/>

2. ELECTIVE HOME EDUCATION NOTIFICATIONS

Anita Patel-Lingam, Statutory Education Compliance Manager, attended the meeting to share information about Elective Home Education notifications. She also gave an update about attendance compliance and the DfE plans in relation to penalty notices.

The minutes of this part of the meeting are within the composite minutes of the Autumn term Area meetings with LA Officers and Headteachers, available on the EPHA website at <https://essexprimaryheads.co.uk/meetings/termly-area/composite/>

3. POWER PROJECT UPDATE

Ann Manning was welcomed to the meeting. She explained that Power is a targeted early intervention and prevention service across Southend, Essex and Thurrock (SET) funded by NHS England Mental Health & Justice Pathways via CAMHS collaborative. It is now the prevention offer within Essex Youth Offending Service.

The project is voluntary, offering free 12 x 1 to 1 support to children and young people aged 8-13, and their parents, to help them develop the emotional resilience to cope with challenging situations.

The following criteria apply when accessing Power:

- Youth Justice: will have had contact with or be known to the police (perhaps as a victim, or an 'involved person') but not convicted of an offence

- School: struggling to engage at school, attending irregularly, at risk of exclusion, on reduced timetables, may have unmet SEND / additional needs
- Emotional Wellbeing and Mental Health: indicators of need include emotional dysregulation, various trauma responses such as fight, flight, freeze.

The main aim of Power is to support children and young people to develop their emotional resilience
The key objectives are:

- To help reduce school exclusions (both fixed term and permanent)
- To support children transitioning from primary to secondary education where possible
- To work with families, schools and other agencies to help scaffold effective on-going support post-intervention
- To prevent the criminalisation of children and young people

POWER is a sub-statutory threshold service (level 2 in Essex County) but many families have significant experience of social care, and co-work cases with ECC Early Help (Family Solutions, Level 3 in Essex County) and TAFSO service. The service aims to:

Support siblings of those under YOS' supervision, inc. Out of Court Disposals (Community Resolution+)

Part of the wider CAMHS pathway for youth justice:

Affinity (MH&J pathways) within ECFWS (HCRG+ Barnardo's 0-19 service)

To support the wider local authority to deliver Trauma Perceptive Practice training to schools

POWER Manager jethro.bogdanov@essex.gov.uk

Practice Supervisor chloe.potter@essex.gov.uk

4. EDUCATION ACCESS TEAM UPDATE

The number of permanent exclusions in Essex rose by around 56% last school year, in line with national figures. Julie Keating, Education Access Team Manager, attended the meeting to give an update on the data and to share recently published guidance which outlines the support and advice for Essex schools.

The minutes of this part of the meeting are within the composite minutes of the Autumn term Area meetings with LA Officers and Headteachers, available on the EPHA website at <https://essexprimaryheads.co.uk/meetings/termly-area/composite/>

5. EPHA UPDATES

a) Transition agreement with secondary schools

Nick thanked headteachers for the feedback that they have given about the new arrangements for transition, that were agreed with ASHE (Association for Secondary Heads in Essex). Most secondary and primary schools adhered to the new arrangements, including the transition week (the last week in June) and most secondary schools used the form that had been agreed.

Headteachers were reminded that, this school year, the Year 6 transition week will be during the week commencing 24th June 2024 and they were asked to keep this clear of trips and visits.

b) The Autumn term EPHA newsletter, including dates for the 2023/24 school year, was circulated to headteachers in advance of the meeting -these can also be found on the EPHA website www.essexprimaryheads.co.uk.

c) EPHA Annual Subscription

Funding for EPHA will be continue to be top-sliced from the Delegated Schools Grant. Area meetings will continue to be "free" to all primary headteachers, as will the website, headteacher briefings and advice and support from the Professional Officer.

<https://essexprimaryheads.co.uk/files/what-headteachers-get-in-return-for-their-epha-contribution-2022-23.pdf>

d) EPHA County Annual General Meeting

The EPHA county AGM was held on Thursday 5th October at the Lion Inn, Boreham. The following headteachers were re-elected as EPHA officers for the coming year:

- Harriet Phelps-Knights Chair
- Nick Hutchings Vice-Chair
- Nicky Stone-Riley Executive Treasurer

e) Conferences

The annual EPHA Headteachers Conference will be held on Friday 22nd March 2024, Chelmsford City Race Course. The programme and booking form will be sent out in January – presenters include Andrew Hall, Nerys Hughes, Humphrey Walters, Dave Harris and Helen Youngman.

Next year's Deputy Heads Conference will be held on Friday 11 October 2024, at Colchester Football Stadium. (Programme and booking form will be sent out in June 2024)

f) Governor and staff online training

We're pleased to report that around 300 governors, trustees and staff have attended recent online and face to face training focused on exclusions meeting a real need in the county.

The Professional Officer will be running another session on the latest suspensions and exclusions guidance, with a particular emphasis on the governor's role in the process.

The date/time of the **exclusions training** is Wednesday 22nd November 2023, at 4.00 pm – 6.00 pm.

She will also run a training course on **managing complaints**, again focused on the role of governors. Two dates are available (course repeated, pick one):

- Tuesday 28th November 2023, at 4.00 pm – 6.00 pm; OR
- Thursday 7th December 2023, at 6.00 pm – 8.00 pm.

Please ask any interested governors or staff to contact Pam Langmead, at pam@langmead.me.uk indicating which training session they want to attend –she will send them a confirmation email with the Zoom link, and slides in advance of the session.

7. FUTURE DATES

NORTH EAST headteacher meetings 2023/24 – Colchester Football Stadium

Wednesday 6 March 2024

Wednesday 19 June 2024

Headteachers' Annual Conference 2024

Friday 22 March 2024 Chelmsford City Race Course

Deputy Headteachers' Annual Conference 2024

Friday 11 October 2024 Colchester Football Stadium