

ESSEX PRIMARY HEADTEACHERS' ASSOCIATION

**INAUGURAL MEETING OF THE EPHA SMALL SCHOOLS GOVERNOR GROUP
TO BE HELD ON MONDAY 8 JANUARY 2024 commencing 5.30 pm**

Venue online

Clerk Pam Langmead [TEL: 01621-786359/07791 143277]

Zoom link for the meeting

<https://us02web.zoom.us/j/82314189274?pwd=WkVSdjZNRG4za2VUVGxxOFpUmNQZz09>

Meeting ID: 823 1418 9274

Passcode: 602524

- 1 Attendance/Apologies for absence**
Note attendance and email addresses

- 2 Introduction and context of the meeting**
Purpose of the group
Membership
Organisation and how to conduct future meetings/communications

- 3 Break out groups to discuss the following questions:**
 - Frequency and platform for meetings going forward (online, email group, a mixture)
 - Communications
 - Key issues

- 4 Feedback to the whole group**

- 5 Next steps**

- 6 Date and time of next meeting**