

AGENDA OF THE ANNUAL GENERAL MEETING FOR THE ESSEX PRIMARY HEADTEACHERS' ASSOCIATION

Date	Thursday 1 October 2026
Time	9.00 am
Place	The Lion Inn, Boreham, CM3 3JA
Clerk	Pam Langmead [TEL: 01621-786359/07791 143277]

1. Apologies for absence

2. Reports from the EPHA Chair and Professional Officer

To receive reports from the EPHA Chair and the Professional Officer on the 2025/2026 academic year.

3. Essex Primary Headteachers' Association Constitution

To review the constitution for the Essex Primary Headteachers' Association.

(Any suggested changes should be notified to the EPHA Professional Officer in advance of the meeting) **[Draft 2026 EPHA Constitution available on the EPHA website]**

4. EPHA Treasurer's Report

- i) To receive a financial report from the treasurer.
- ii) To note the funding contribution from schools for the 2026/27 financial year (£400 per school or academy), top-sliced from the DSG.
- ii) To review the Financial Regulations for EPHA and to adopt for continued use.

[Draft 2026 EPHA Financial Regulations available on the EPHA website]

5. Membership of Executive Committee

a) Election of Officers

To elect a Chair, Vice-Chair and Executive Treasurer for the EPHA Executive Committee.

b) Area and District Representatives

To note the headteachers who will represent the South, Mid, North East and West Areas on the Executive Committee following the four Area AGMs.

6. WORKING IN PARTNERSHIP WITH HEALTH

Gemma Stacey, Designated Clinical Officer and Clare Angell from Essex NHS ICB, will join the meeting to discuss partnership working between health and schools.

10.00 – 10.40 am

7. Any other business